

Responsibilities

The role will involve managing, maintaining and iterating on our portfolio of sites we have developed and continue to support. This includes security updates, general maintenance of code and developing new features from client requests. The role will include some client communication in order to keep clients informed of your progress as well as handling client feedback and support. The role will also necessitate providing estimates for tasks and timescales to front line support colleagues.

we are cosmic

digital, smart, ethical

This is a unique opportunity for a bright, ambitious and hardworking individual.

cosmic

East Devon Business Centre, Heathpark Way, Honiton, Devon EX14 1SF **T.** 0330 088 3005 **E.** info@cosmic.org.uk **www.cosmic.org.uk** Realistered in England and Wales under company number 03308716, VAT no: 684 7594 73

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Experience	Essential or Desirable
Previous experience in a web support role or developing and coding websites	E
Recent and relevant experience of creating and supporting websites and code development	E
Experience of working to deadlines, fulfilling client requests on websites	D
Skills and Abilities	
Strong knowledge of HTML	E
Strong knowledge of CSS	E
Strong knowledge of JavaScript	E
Strong knowledge of PHP	E
Comprehensive knowledge of Git	E
Familiarity with Photoshop (or equivalent)	E
Familiarity with Illustrator (or equivalent)	E
Familiarity with website accessibility guidelines and best practices (e.g. WCAG 2.1)	E
Familiarity with GitHub	D
Familiarity with Unix-like systems (e.g. Linux)	D
Familiarity with Apache 2	D
Familiarity with Composer	D
Familiarity with NodeJS (e.g. npm, yarn, Gulp.js, Webpack)	D
Familiarity with JavaScript frameworks (e.g. React, Preact, Vue, Svelte, Angular)	D
Familiarity with Sass	D
Familiarity with MySQL	D
Familiarity with CMS's (e.g. Drupal, WordPress)	D
Familiarity WordPress layout builders (e.g. Divi)	D
Interest in web design and design fundamentals	D
Good verbal and written communication skills	E
Ability to work under pressure, prioritise and plan time effectively to meet tight deadlines	E
Ability to use your own initiative, have a commitment to accuracy, reliability and attention to detail	E
Values	
Ability to commit to Cosmic's values	E
Digital mind-set and has an understanding of those who are disadvantaged	E
Shows empathy	E
Understanding of Social Enterprise	D

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